

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council’s Cabinet on the dates stated.

Ashford Borough Council’s Cabinet is made up of: - Councillors Noel Ovenden; Steve Campkin; Bill Barrett; Simon Betty; Linda Harman; Heather Hayward; Dawnie Nilsson; Kate Walder; and Liz Wright.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, five clear days before the decision at <https://ashford.moderngov.co.uk>

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
21st December 2023					
25th January 2024					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Ovenden	Nic Stevens	Open (Exempt Appendix)	27/1/23
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Ovenden	Lee Foreman	Open	24/2/23

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Tenant Engagement Strategy	<i>To approve a Strategy to ensure a clear organisational approach and commitment to tenant engagement within the Borough. The strategy will set out an action plan and the obligations of the Tenant Engagement Team and other teams in the Housing Service as a whole.</i>	Cllr Barrett	Rebecca Smith	Open	17/10/23
Temporary Accommodation Charging Policy	<i>To obtain Cabinet approval for the adoption of the new Temporary Accommodation Charging Policy.</i>	Cllr Barrett	Amanda Gill	Open	20/9/23
Temporary Accommodation Placement Policy	<i>To obtain Cabinet approval for the adoption of the new Temporary Accommodation Placement Policy.</i>	Cllr Barrett	Amanda Gill	Open	20/9/23
Tenant Pet Policy	<i>To gain the endorsement to implement the Housing Pet Policy 2023. The policy includes all housing stock but excludes temporary accommodation.</i>	Cllr Barrett	Anthony Crossley	Open	20/11/23
22nd February 2024					
Revenue Budget 2024/25	<i>To present the draft revenue budget for 2024/25 to the Cabinet for recommendation to Council.</i>	Cllr Ovenden	Lee Foreman	Open	24/2/23

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Ovenden/ Hayward	Tom Swain	Open	24/2/23
Outcome of the Five Year Review of the Ashford Local Plan 2030	<i>Local Plans have to be reviewed within five years of their adoption to demonstrate that they are still relevant and up to date. The ALP 2030 was adopted in February 2019, so this will be a short report explaining the Plan's status and to confirm that it is up to date for planning purposes.</i>	Cllr Harman	Ian Bailey	Open	10/11/23
Parks Foundation		Cllr Walder	James Laidlaw	Open	24/11/23
Tenterden Leisure Centre Procurement		Cllr Walder	Shaun Meyer	Open	30/11/23
Corporate Asbestos Management Policy, Procedure and Management Plan	<i>To seek approval for the revised Asbestos Management Policy, Procedure and Plan.</i>	Cllr Betty	Victoria Couper-Samways	Open	14/6/23
Renewal of LASER Contract for the Supply of Gas and Electricity		Cllr Betty	Victoria Couper-Samways	Open	4/12/23

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
21st March 2024					
Annual Pay Policy Statement (including Review for 2024/25)	<i>A review of the annual Pay Policy Statement.</i>	Cllr Nilsson	Michelle Pecci/ Joy Cross	Open	31/3/23
Parking Strategy		Cllr Campkin	Alison Oates	Open	1/12/22
25th April 2024					
Allocations Policy		Cllr Barrett	Amanda Gill	Open	20/9/23
30th May 2024					
27th June 2024					
Corporate Plan Annual Report 2023/24	<i>To present the Annual Report 2023/24 highlighting performance against the Corporate Plan priorities.</i>	Cllr Ovenden/ Hayward	Tom Swain	Open	30/6/23
Final Outturn 2023/24	<i>Final budget outturn for previous financial year.</i>	Cllr Ovenden	Lee Foreman	Open	30/6/23
25th July 2024					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Ovenden	Lee Foreman	Open	30/9/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Ovenden	Nic Stevens	Open (Exempt Appendix)	30/7/22
Brompton Development	<i>To update of the progress of the discussions with both Brompton and the Developer in bringing forward the proposed development including the setting up a of joint venture company.</i>	Cllr Betty	Paul McKenner	Open	28/7/22

29th August 2024

KEEP CLEAR FOR HOLIDAYS

26th September 2024

Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Hayward	Tom Swain	Open	2/10/23
Update on Levelling Up Funding and Newtown Works Development	<i>To update on the progress in drawing down the Levelling Up Funding, the works undertaken to date, the current programme for the development and the risks for the project.</i>	Cllr Betty	Andrew Osborne	Open	2/10/23

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
31st October 2024					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report.</i>	Cllr Ovenden	Lee Foreman	Open	27/10/23
Council Tax Base 2025/26	<i>To present for approval the estimated 2025/26 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Cllr Ovenden	Jo Stocks	Open	27/10/23
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i>	Cllr Ovenden	Lee Foreman	Open	27/10/23
Annual Commercial Property Update - 2023/24	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Cllr Betty	Eloise Duffy	Open	27/10/23
Housing Revenue Account (HRA) Business Plan 2024 - 2054 (including Financing and Affordable Homes Programme)	<i>To detail the financial position in the HRA and ask Members to agree Housing's priorities for the next year.</i>	Cllr Barrett	Jo Stocks/Mark James	Open (Exempt Appendix)	27/10/23

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
28th November 2024					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i>	Cllr Ovenden/ Hayward	Tom Swain	Open	1/12/23
Draft Budget 2025/26	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Cllr Ovenden	Lee Foreman	Open	1/12/23

***If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;
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4/12/23